



**DEPARTMENT OF TRANSPORTATION AND
DEVELOPMENT**

_____ REFERRED FOR ACTION
 _____ ANSWER FOR MY SIGNATURE
 _____ FOR FILE
 _____ FOR YOUR INFORMATION
 _____ FOR SIGNATURE
 _____ RETURN TO ME
 _____ PLEASE SEE ME
 _____ PLEASE TELEPHONE ME
 _____ FOR APPROVAL
 _____ PLEASE ADVISE ME

BY _____ DATE _____
 BY _____ DATE _____
 BY _____ DATE _____

STATE PROJECT NO. *
 F.A.P. NO. *
 NAME
 ROUTE *
 * PARISH

MEMORANDUM:

TO: *
 REAL ESTATE DISTRICT MANAGER

FROM: *
 REAL ESTATE SPECIALIST

DATE: October 3, 2003

SUBJECT: Parcel No. *
 Owner(s) Name(s) *

In accordance with your request, attached is the Act of Sale for the referenced ownership.

Please continue negotiations for the acquisition of this ownership.

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ATTACHMENTS

RECOMMENDED FOR APPROVAL	DATE
RECOMMENDED FOR APPROVAL	DATE
RECOMMENDED FOR APPROVAL	DATE
APPROVED	DATE